"As you are all aware, INSD is responsible for the coordination of all GAO and OIG audits of FBI activities and programs. These audits often involve the production of documents as well as interviews of FBI employees. The Deputy Director has determined that it is imperative that the FBI maintain an accurate accounting of all documents provided to the auditing entities, and has tasked INSD with that responsibility. The OIG often makes document requests directly to the various divisions who may have documents relevant to an ongoing audit. To ensure that an accurate accounting of documents provided to the OIG and GAO is maintained by INSD, it is imperative that either copies or a detailed description of any documents provided directly to the OIG or GAO be provided to INSD. Each division has designated a POC for GAO and OIG audits; these POCs work with the INSD Major Project Management Oversight Unit (MPMOU) to facilitate OIG and GAO audits. The designated POCs have been advised of INSD's role and the requirement to ensure we have an accounting of all documents provided in response to audits.

Currently, the DOJ OIG is conducting a broad review of FBI knowledge, involvement, or activities in any way related to the abuse of detainees at Guantanamo Bay, Cuba; at Abu Ghraib prison in Iraq; and at any other venues under the control of the U.S. Military. The DOD is conducting parallel investigations of the activities of Military personnel and has requested access to FBI information. Additionally, similar documents have been requested and are being produced pursuant to ongoing FOIA litigation. It is imperative that all documents provided in response to any of these ongoing inquiries/litigation are accounted for by INSD. Please ensure that appropriate personnel are made aware of this requirement.

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