

# SAAC EXECUTIVE COUNCIL CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 07-13-2009 BY 65179 DMH/STW



September 28 through 30, 2004  
FBIHQ

<u>REPRESENTATIVE</u>	<u>FIELD OFFICE / DIVISION</u>
[Redacted] (Co-Chair)	Baltimore Division
[Redacted]	New Haven Division
[Redacted]	Boston Division
[Redacted]	Kansas City Division
[Redacted]	Oklahoma City Division
[Redacted]	New York Division
[Redacted]	Washington Field Division

Also attending: [Redacted] Office of the Ombudsman

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## MEETING AGENDA

MONDAY, September 27, 2004 - OFFICIAL TRAVEL DAY (DEPARTURE)

FBI031150CBT

TUESDAY, September 28, 2004

Office of Congressional Affairs Conference Room - Room 7241  
Office of Congressional Affairs Conference Room - Room 7426 (back-up space)

9:00am -10:00am ..... ADMINISTRATIVE TIME

10:00am - 11:00am .....

[Redacted]  
Assistant Director, Finance Division  
(Extension: [Redacted] Room: 6032)  
◆ Proposal of agent promotions to GS-13 in 3 years.

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11:00am - 12:00pm .....

[Redacted]  
SSA, Transfer Unit, D3  
(Extension: [Redacted] Room: 6313 )  
◆ Update on specialty and PRL transfers  
◆ Rotational Transfer Policy

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12:00pm - 1:00pm..... LUNCH

1:00pm - 2:00pm .....

[Redacted]  
Ombudsman - Office of the Ombudsman  
(Extension: [Redacted] Room: 6050)  
◆ Follow-ups of past issues.

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2:00pm - 3:00pm .....

[Redacted]  
SSA, Investigative Law Unit, Office of the General Council  
(Extension: [Redacted] Room: 11741)  
◆ Chain of Custody Forms

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3:00pm - 4:00pm .....

**GAIL SCAVONGELLI**  
Section Chief, Systems Support Section  
[Redacted]  
Unit Chief, Automated Case Support Unit, Systems Support Section  
Information Technology Operations Division  
(Extension: [Redacted] Room: 8998)  
◆ Web-based ACS (WACS)

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FBI031151CBT

WEDNESDAY, September 29, 2004

Office of Congressional Affairs Conference Room - Room 7241  
SIOC Executive Conference Room (back-up space)

8:00am - 9:00am ..... ADMINISTRATIVE TIME

9:00am - 10:00am ..... MRS. CANDICE M. WILL  
AD Office of the Professional Responsibility  
(Extension: 4-8284, Room: 11255B )  
◆ Meet & greet.

10:00am - 11:00am ..... MRS. CASSANDRA CHANDLER  
AD Office of Public Affairs  
(Extension: 4-5352, Room: 7240)  
◆ Media relations (video)

★11:00AM★ DEADLINE FOR SUBMITTING LIST OF ISSUES WHICH THE COMMITTEE  
ANTICIPATES WILL BE DISCUSSED DURING THE MEETING WITH THE DIRECTOR

11:00am - 12:00pm ..... ADMINISTRATIVE TIME

12:00pm - 1:00pm..... LUNCH

1:00pm - 2:00pm ..... [REDACTED]  
Unit Chief, Special Agent Mid-Level Management Unit  
(Extension: [REDACTED] Room: 10143)

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[REDACTED]  
SSA, Special Agent Mid-Level Management Unit  
(Extension: [REDACTED] Room: 10143)  
◆ LSA testing  
◆ "5 year and out" update

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2:00pm - 3:00pm ..... MR. FRANKIE BATTLE  
Section Chief, Response Section, Counterterrorism Division  
(Phone: 571-280-6855, Room: 3W100)  
◆ Overseas Travel Briefings & Preparations

3:00pm - 4:00pm ..... MS. MARY B. HANNAGAN  
DAD, Administrative Services Division  
(Extension: 4-5364, Room: 6060)  
◆ Retirement Credentials

FBI031152CBT

THURSDAY, September 30, 2004

Records Management Division Conference Room - Room 6294  
SIOC Executive Conference Room (back-up space)

8:00am - 9:00am ..... ADMINISTRATIVE TIME

9:00am - 10:00am ..... [Redacted]  
[Redacted] Inspection Division  
(Extension: [Redacted] Room: 7837)  
◆ Meet & Greet

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10:00am - 11:00am ..... MR. CHRIS SWECKER  
AD, Criminal Investigative Division  
(Extension: 4-5740, Room: 3090)  
◆ Informant Policy Restrictions

11:00am - 11:30am ..... [Redacted]  
Special Assistant to the Director, Director's Office  
(Extension: [Redacted] Room: 7176)  
◆ Meet & Greet

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11:30am - 12:00pm ..... LUNCH

Director's Office Conference Room - Room 7076

12:00pm - 1:00pm ..... MEETING WITH DIRECTOR MUELLER

Records Management Division Conference Room - Room 6294  
SIOC Executive Conference Room (back-up space)

1:00pm - 2:00pm ..... MRS. BRIGETTE F. CLASS  
Section Chief, Human Resource Management Section, ASD  
(Extension: 220-9086; Room: PA-510)  
◆ Quick Hire process

2:00pm - 3:30pm ..... CLOSING MEETING - Between the SAAC Council and the  
Ombudsman to Identify Issues Which Require Action or Resolution

FRIDAY, October 1, 2004 - OFFICIAL TRAVEL DAY (DEPARTURE)

FBI031153CBT