



DEPARTMENT OF THE ARMY
U. S. ARMY CRIMINAL INVESTIGATION COMMAND
6010 6TH STREET
FORT BELVOIR, VIRGINIA 22060-5506

REPLY TO
ATTENTION OF

CIOP-COP-PO

23 August 2004

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Change #1 to Operational Memorandum 006-04, Forwarding of Original Case Files Pertaining to Detainee Abuse/Death Investigations

1. References:

- a. Army Regulation 25-400-2, The Army Records Information Management System (ARMIS), 18 Mar 03
- b. CID Regulation 195-1, Criminal Investigation Operational Procedures, 15 Jun 04.
- c. AR 190-8, Enemy Prisoners of War, Retained Personnel, Civilian Internees and Other Detainees, 1 October 1997
- d. Operations Memorandum 006-04, Forwarding of Original Case Files Pertaining to Detainee Abuse/Death Investigations

2. The purpose of this change is to remove the requirement for the original case files of Requests For Assistance (RFA) pertaining to allegations of the abuse of detained persons by U.S. military and contracted personnel or the death of a detained person to be forwarded to Director, U.S. Army Crime Records Center, CICR-CR, 6010 6th Street, Fort Belvoir, VA 22060-5506.

3. Additionally, any original documents and information (Agent's Activity Summary) contained in Raw Data Files (RDF) pertaining to allegations of the abuse of detained persons by U.S. military and contracted personnel or the death of a detained person to be forwarded to Director, U.S. Army Crime Records Center, CICR-CR, 6010 6th Street, Fort Belvoir, VA 22060-5506. Only the original Tab and documents are required to be forwarded, not the entire original RDF.

4. The requirements for the forwarding of original case files pertaining to detainee abuse/death investigation are:

- a. Upon closure of any non-RFA CID Action, Tab in a RDF, Unfounded CID Report of Investigation (ROI), or CID ROI with an Unknown Subject pertaining to allegations of the abuse of detained persons by U.S. military and contracted personnel or the death of a detained person, the original case file, including any Agent's Notes, will be forwarded to Director, U.S. Army Crime Records Center, ATTN: CICR-CR, 6010 6th Street, Fort Belvoir, VA 22060-5506, where it will be retained. A copy of the case file should be retained by the CID element IAW the above references.

Printed on  Recycled Paper

000001

CIOP-COP-PO

Change #1 to Operational Memorandum 006-04, Forwarding of Original Case Files Pertaining to Detainee Abuse/Death Investigations

b. Upon the transmittal of the Final ROI of any CID ROI with a Known Subject pertaining to allegations of the abuse of detained persons by U.S. Military and contracted personnel or the death of a detained person, a copy of the case file, including any Agent's Notes, will be forwarded to Director, U.S. Army Crime Records Center, ATTN: CICR-CR, 6010 6th Street, Fort Belvoir, VA 22060-5506. The original of the case file will be retained by the CID element until the closure of the ROI. Once the ROI is closed (completion of adjudication of all subjects in CID ROIs and receipt of all Commander's Report of Disciplinary or Administrative Action Taken (DA Form 4833)), the original case file, including any Agent's Notes, will be forwarded to Director, U.S. Army Crime Records Center, ATTN: CICR-CR, 6010 6th Street, Fort Belvoir, VA 22060-5506, where it will be retained. A copy of the case file should be retained by the CID element IAW the above references.

c. The original case file, including any Agent's Notes, of any previously closed Significant Data File, Target Analysis File, or ROI pertaining to allegations of the abuse of detained persons by U.S. military and contracted personnel or the death of a detained person will be forwarded immediately to Director, U.S. Army Crime Records Center, ATTN: CICR-CR, 6010 6th Street, Fort Belvoir, VA 22060-5506, where it will be retained. A copy of the case file should be retained by the CID element IAW the above references.

4. These changes will be incorporated into an update of Operational Memorandum 006-04.

5. The POC for HQUSACIDC Policy Branch is CW3 [REDACTED] (Policy Tasker 056-04), DSN 656-[REDACTED], or e-mail: [REDACTED]@belvoir.army.mil.

b7c-1, b6-1

b7c-1, b6-1

FOR THE COMMANDER:

b7c-1, b6-1

[REDACTED]

Colonel, GS
Deputy Chief of Staff, G-3

Distribution:

A

000002